
Paralegal

Salary: Competitive and attractive Reporting to: Dr. Abess A.N.Taqi – Director, VIRGO SOLICITORS LIMITED Virgo Solicitors Limited is seeking to recruit a self-driven and motivated Paralegal/Trainee Solicitor to assist fee earners working in an extremely busy asylum legal aid department. The successful applicant should possess and demonstrate exceptional grasp of written English and an avid eye for detail.

He/She will also need to demonstrate excellent communication, analytical and drafting skills. This opportunity will suit a team player who enjoys building relationships with colleagues and is seeking a new and invigorating challenge in a friendly but vibrant legal environment with a further interest to develop professionally and conduct or undertake work in other areas of legal practice undertaken by the firm.

The applicant should possess a degree level qualification preferably in law or the relevant academic and professional experience. Day-to-day training will be provided. IT literacy is also an essential requirement.

To apply or express an interest please initially send a cover letter & CV to abess@virgosolicitors.co.uk.

Virgo Solicitors Limited

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Contracted with the Legal Aid Agency